



Full Board Meeting Minutes July 24, 2024  
11:30am  
The Ontario Center  
2209 Richland Mall, Ontario OH 44906

11:30 Welcome and Lunch

11:50 Call to Order and Roll Call of Voting Members, approval of minutes

11:55 Agency Reports

- Catalyst Life Services – Youth
- Area 10 Financials
- Crawford
- Richland
- Workforce Activity update (Lisa Marcum, Clint Knight)

12:15 OMJ Center and Youth Services Contract Update

Clint Knight updated the board that contracts for Youth Services and Adults services for both Richland Counties had been awarded as recommended by the board at the April 17, 2024 meeting. The contracts have been presented to the Board of Governors and executed with signatures. The Area 10 Board voted unanimously to endorse these contracts.

12:20 Grant Award and Partnerships

- Angie Cirone, Director of the Richland Area Chamber Educational Foundation gave ne update on the Microsoft TechSpark Grant and discuss the opportunities for upskilling both youth and adults in computer science utilizing these funds.
- The Board voted unanimously to accept the \$80,000 grant from OHDMAS for the purposes of developing In-Home Mental Health Care professionals in Ara 10. This grant was written and and MOU has been signed with Ohio District 5 Area Agency on Aging.

12:40 Policy Updates

**The Board voted unanimously to change the IWT Policy Letter 09-03 to state the following:**

The following WIOA individual participant, general eligibility requirements apply for workers participating in Incumbent Worker Training:

1. Selective service registration (for males 18 and over born after January 1, 1960)
2. Citizenship status

### 3. Age (18 or over)

4. Have an established employment history with the employer for six months or more (which may include time spent as a temporary or contract worker performing work for the employer receiving IWT funds). If IWT is being provided to a cohort of employees, not every employee in the cohort must have an established employment history with the employer for six months or more if the majority of employees being trained meets the employment history requirement.

### **The Board voted unanimously to change Policy Letter 04-05 on ITA's to the Following**

6)ITAs will be utilized to cover the cost of training for a maximum of two years with the possible exception of funding to complete a Bachelor of Arts/Science Degree. ITAs may be utilized to cover the last two years of a Bachelor of Arts/Science Degree program to be determined on a case-by-case basis. Other exceptions to the two year maximum include, but are not limited to, family medical leave, death of family member (spouse, child, and parent), family financial support, and school scheduling conflicts. Other exceptions will be considered on a case by case basis. **Period of exceptions will be for a one year maximum with the time the individual spends participating in the training not to exceed 2 years.** Extensions to the period of exceptions will be considered on a case by case basis. All exceptions will be approved/denied by the Workforce Development Board.

The Board voted unanimously to change the bylaws to state the following:

The Board shall hold meetings in the months of January, April, June, and October. The Board Director is responsible for announcing meeting dates and times no less than 30 days in advance.